

CHENIES SCHOOL
PTA MEETING MINUTES
7-9pm on Friday, 6 September 2024 at White Lion Pub, Amersham

Present: Frankie F, Kirsty D H, Jen G, Laura S, Elena T, Regina B, Liz Ricketts

Apologies: Janine L

Bank Accounts = Approximately £10,000 in total across three accounts

Frankie confirmed the PTA purchased a new dishwasher for the school and will be paying for the Forest School lessons this coming academic year.

EVENTS	
3.15pm on Friday, 20 September	TUCK SHOP
6.30-8pm on Friday, 27 September <i>(back up date = Friday, 4 October)</i>	BAT WALK <ul style="list-style-type: none"> - Tickets £5 per child - Max = 25 children - Adults do not need a ticket but need to accompany their child - Open to friends and family of Chenies students - Starting and ending at Chenies school - Hot chocolate, tea, coffee offered at school at the end of the walk
3.15pm on Friday, 18 October	BAKE SALE <ul style="list-style-type: none"> - Venue = Weather dependant Entrance to hall or Van Gogh classroom (Liz to check)
6-7pm on Friday, 25 October	HALLOWEEN DISCO <ul style="list-style-type: none"> - Venue = School hall - £10 per ticket (includes a goodie bag with tokens so kids can pick drink, snack, toy, photos etc at the event) - £5 per ticket – if no tokens purchased - All parents stay for duration of event - Book DJ Dan
3.30-4.30pm on Friday, 8 November	PTA AGM <ul style="list-style-type: none"> - Venue = Van Gogh room at school - Liz to check availability and if Mr Ashley can take extra kids for karate while the meeting is happening
3.15pm on Friday, 22 November	DONUT FRIDAY <ul style="list-style-type: none"> - Venue = Weather dependant Entrance to hall or Van Gogh classroom (Liz to check)

8.45am&3.15pm Friday, 6 December	BOTTLE DONATIONS <ul style="list-style-type: none"> - Ask families to donate a bottle for the Christmas Fayre at drop off of pick up - Chocolates and Sweet donations also welcomed
Suggested 7-9pm on Friday, 6 December November 29th proposed by Ms Sutherland Approved by PTA	CHRISTMAS WREATH MAKING <ul style="list-style-type: none"> - Venue = School hall - Tickets = £20 per person which includes nibbles & a drink People must bring their own secateurs - Max = 20 people - Order wreaths now and store for later - To purchase same as prior year
1-3pm on Saturday, 7 December	CHRISTMAS FAYRE <ul style="list-style-type: none"> - Venue = School hall - Father Christmas is booked (thanks Laura) - Christmas hampers, raffle, refreshments, grotto, tombola - Will need all hands on deck to run this event. Liz to talk to Chenies Staff, Volunteers and Governors and get the date in the diary so they can help
Saturday, 14th June 2025	CHESHAM CARNIVAL <ul style="list-style-type: none"> - Do we want to commit to this event? - Need a PTA/Chenies Rep to attend monthly meetings in Chesham starting in October. Laura to check if we can have several reps that alternate going to the meetings? - Each school is also allocated a job at the carnival along with their float/entry commitment - Chenies Float - Kirsty & Liz to check if we can source a tractor and flatbed trailer for the event

ACTIONS	
Confirmation of event dates above	Liz to check with Ms Sutherland and get back with answers by Fri, 13 Sep.
Wishlist needed from staff	Liz to action and get back to PTA by end of September 2024
Keyholders for school	Can Kirsty and Liz be keyholders for school? Liz to check with Ms Sutherland. Has to be approved by the Governors.
DOJO	Can the PTA have a log in via the school account and use it to communicate with Chenies families too? Liz to look into.